

Enfield Recreation Department

"TONS-O-FUN" DAY CAMP

Where great summers begin!

Why Sign up for Day Camp?

OUR PROGRAM

Camp is a great opportunity to meet new friends, develop respect, build self-esteem, and participate in activities in a safe, friendly & fun atmosphere.

ACTIVITIES

Your kids will always have something to do! Activities include: field trips, special events, free swim time, sports and group games, theme weeks, arts & crafts, free play and more!

COUNSELORS

Staff work to provide a positive experience for all participants. Our counselors are individuals who are selected on the basis of their skills and talents, as well as their enthusiasm. Staff to camper ratio is 1 to 10.



CONTACT US

Enfield Recreation Department
19 North Main Street
Enfield, CT 06082

Phone: 860.253.6420
Fax: 860.253.5147
www.enfield-ct.gov

The office is open
Monday - Friday, 9AM - 5PM

June 28th - August 6th, 8:30 AM - 3:30 PM

REGISTRATION INFORMATION

Registration for camp is limited and is offered on a first come, first serve basis. Registrations will not be accepted before the registration start date. The Recreation Department will accept Online, Walk-in & Mail-in registrations. Phone registrations are not accepted. All fees must be paid in full upon registration. Don't delay, spaces are limited and fill quickly!

GRADES: Don't miss out on all the fun! Camp is for children entering grades 2 through 9 in September 2010. Proof of completing grade one is required upon registration.

DATES: The program operates from Monday, June 28th through Friday August 6th. There is no camp on Monday, July 5th. **See below for weekly session information.**

TIME: Campers should arrive at 8:30 AM and be picked up at 3:30 PM. Please make sure you are on time. Late fees will be assessed for those picked up late. Aftercare extended hours are available. See next page for more information.

PAYMENT: Acceptable forms of payment include: cash, check, money order or credit card (**online registration only**). Registrations are accepted online, by mail or in person at the Recreation office during business hours.

Resident Registration Begins: Friday, April 16th at 9:00 AM

Non-Resident Registration Begins: Friday, April 23rd at 9:00 AM

SESSION INFORMATION

SESSION	ACTIVITY NUMBER	FIELD TRIP**
1. June 28 - July 2	3603.0430.301	Fun Squared
2. July 6 - July 9 <i>no camp 7/5</i>	3603.0430.302	New Britain Rock Cats
3. July 12 - July 16	3603.0430.303	CT Science Center
4. July 19 - July 23	3603.0430.304	Bounce Town
5. July 26 - July 30	3603.0430.305	Play Bousquet
6. August 2 - August 6	3603.0430.306	The Great Escape (Glastonbury, CT)

** Field trips are subject to change based on registrations and facility availability.

Please see registration form for fee information.

The “Tons of Fun” Difference...

What to Bring...

All participants should bring a water bottle, bathing suit, towel, hat, sweatshirt, sunscreen, a lunch, & a snack everyday in a backpack or bag. Be sure to label all your child's belongings.

Campers should not bring any items of value to camp (MP3's, video games, cameras or money). The Recreation Dept. is not responsible for lost, stolen or damaged items brought to camp.

Campers participate in a variety of activities both indoors and out. Campers should wear sneakers and “play clothes” to camp. Flip flops or crocks can be worn on the pool deck. *Heelys* are not allowed at camp.

Field Trips

Each week, participants enjoy special events, activities and trips at camp. Trips are offered using school bus transportation, and there is no additional fee. Campers should wear sneakers and socks on all field trips because some facilities require campers to wear rented footwear or go in stocking feet.

Swimming

Free swim at JFK pool is provided to all participants. Children should bring a towel and bathing suit everyday to camp. All campers will be swim tested at the beginning of each session for ability. The pool is staffed by Red Cross Certified Lifeguards.

Lunch

You must provide your own lunch and a snack daily. Please include an ice pack. There is no refrigeration available. Also, please bring a water bottle. We ask that you do not send your child with nuts of any kind due to the prevalence of allergies. Children who participate in the aftercare program should bring an additional snack and drink to eat during that time.

Rainy Day Procedures

Summer Camp is held rain or shine. We try to hold the program outdoors in marginal weather. If the program can not be held outdoors we have access to the JFK gym. Please dress children for muddy conditions and pack a change of clothes.

Arrival & Dismissal

Children are to be dropped off in the designated area at 8:30 AM (no earlier please) and are picked up by 3:30 PM, PLEASE BE PROMPT. A child cannot leave the program for any reason on a bike or walking unless written permission is granted from the parent or guardian. Children are not allowed to bring guests to the program.

Sign in / Sign Out

You will be asked to sign your child in and out daily. Please have a photo ID ready to ensure a quick and easy sign out. Take the time to meet and talk to your child's counselor. Your child will only be released to those listed on pick up authorization section on the registration form. Changes in pick up authorization must be done in person at the Recreation office.

AfterCare Extended Hours

A great option for parents who work, after care hours are offered from 3:30 PM - 5:00 PM for an additional fee. Extended hours will include supervised and partially structured activities. Please note that there will be a minimum number of campers required for each session to run extended camp hours and you must sign up for the whole week. It is highly recommended that parents pack an extra snack and drink for children who participate in the aftercare program.

Notices & Flyers

If your child leaves early or will be away from the program for a period of time, check with your child's counselor for information on upcoming trips and other events or activities your child may not want to miss. A weekly newsletter will be distributed at the beginning of every week.

Medications, Allergies & Special Needs

Our staff is not authorized to dispense medications of any kind other than Epi-Pens or Asthma medications to campers. Campers are not allowed to self-administer their own medications or bring medication to camp. Please note all medical issues or special needs on the registration form. See registration form for complete details.

Staff Training

The Enfield Recreation Department requires all staff to attend an extensive Orientation and Training program. All staff are required by state law to receive training in Bloodborne Pathogens Exposure Control & Epi-Pen Administration. Counselors also participate in training in the following areas: record keeping, personnel policies, department policies and procedures, customer services, arrival and dismissal of participants, security, emergency response, game leadership, sports, and crafts.

Behavior & Expectations

Participants whose behavior interferes with a positive experience for other children may be subject to dismissal. The discipline procedure is as follows:

Stage One: Discussion with parent/guardian regarding behavior. Report is written up.

Stage Two: Child will be sent home for the remainder of the day and will be suspended from the program the following day.

Stage Three: The child will be sent home for the remainder of the day and suspended for one weeks time. A referral to the Enfield Youth Services may be made.

Stage Four: Dismissal from the program.

The Recreation Department may use discretion in the disciplinary process.

Withdrawal Policy

Due to limited space at camp, refunds are not given unless for a medical reason upon receipt of a doctors note. A program credit to be used for another recreation program may be given on a case by case basis. A 10% processing fee will be charged on all withdrawals. Please see the Department's website for complete information.

Cell Phone Policy

For all participant's safety, campers are not allowed to bring cell phones to camp. Cell phones brought to camp will be confiscated by staff, kept in a safe place and returned to the parent or guardian at the end of the day. Campers who continue to bring their cell phone to camp will be subject to the camp disciplinary procedure listed above.

Please retain this information throughout the summer for your records.

ENFIELD RECREATION TONS-O-FUN SUMMER CAMP REGISTRATION FORM

REGISTRATION INFORMATION

Child's First Name: _____ Last Name: _____ Male / Female Age: _____
 Date of Birth: ____ / ____ / ____ Current School: _____ Grade Completed as of June 2010: _____
 Address: _____ Town: _____ State: _____ Zip Code: _____
 Home Phone: _____

CONTACT INFORMATION

Father's Name: _____	Home Phone: _____
Work Phone: _____	Cell Phone: _____
Mother's Name: _____	Home Phone: _____
Work Phone: _____	Cell Phone: _____

IN CASE OF EMERGENCY (other than parent/guardian):

_____	_____
Contact Name	Telephone Number
_____	_____
Contact Name	Telephone Number

PICK UP AUTHORIZATION

I hereby authorize the following person(s) to pick up my child from the Enfield Recreation Department's "Tons of Fun" Program. If there are any changes in these arrangements, I will make changes to this form at the Recreation Office (notes sent to camp will not be accepted). Parent/guardian must be included on this release.

1. Parent/Guardian Name: (Mother) _____ (Father) _____
2. Name: _____ Phone: _____ Relationship: _____
3. Name: _____ Phone: _____ Relationship: _____
4. _____

**Please check if applicable: My child is allowed to _____ WALK _____ BIKE to and from the program.

SESSIONS DESIRED check all sessions you would like to register for & circle registration fees.

	RESIDENT	AFTERCARE	NON-RESIDENT	AFTERCARE
___ Session I: June 28 -July 2	\$110.00	\$20.00	\$137.50	\$25.00
___ Session II: July 6 - July 9 <small>no camp 7/5</small>	\$88.00	\$16.00	\$110.00	\$20.00
___ Session III: July 12 - July 16	\$110.00	\$20.00	\$137.50	\$25.00
___ Session IV: July 19 - July 23	\$110.00	\$20.00	\$137.50	\$25.00
___ Session V: July 26 - July 30	\$110.00	\$20.00	\$137.50	\$25.00
___ Session VI: August 2 - August 6	\$110.00	\$20.00	\$137.50	\$25.00

SESSION(S) TOTAL \$ _____

****Signature required on the back of this form****

MEDICAL INFORMATION

Is your child allergic to anything? YES _____ NO _____

If yes, to what? _____

Does your child take any medications?* YES _____ NO _____

If yes, what medications and are there any side effects the staff should be aware of?

Any medical conditions or special needs staff should be aware of? YES _____ NO _____

If yes, please explain in detail _____

Does your child have any other special considerations related to behavioral needs which are not mentioned above and our staff should know about to help your child have a positive experience at camp? YES _____ NO _____

If yes, please explain in detail _____

***NOTE:** The Recreation Department is not certified or authorized to administer prescription or over-the-counter medications to campers. Any child requiring medication during camp hours must have a parent or legal guardian come to camp to administer their medication. Children are not allowed to self-administer their own medications or bring medications to camp. (Two exceptions to this rule are epi-pens and asthma medications. In this case, please see the Recreation Office for an additional form which must be completed by your doctor before camp begins.)

RELEASE AND WAIVER

In consideration for participating in the above-referenced program/activity sponsored by the Recreation Division of the Town of Enfield, I hereby waiver and release the Town of Enfield, its agents, officers and employees, whether paid or voluntary, from and against any and all claims, suits, actions, damages, liabilities, costs, expenses and or judgments, including attorney's fees and court costs, which may arise from my or my child's participation in the above-referenced program/activity or any illness or injury resulting there from, either directly or incidentally.

I hereby represent that I understand and am familiar with the nature and type of activities in which I or my child will participate as part of the above-referenced program/activity. I further represent that I, or my child, is in good physical and mental health and that I am unaware of any physical or other health condition that would affect my or my child's ability to participate in the above-referenced program/activity.

Photo Release: The Recreation Department reserves the right to photograph program participants for publicity purposes. Please be aware that these photos are for Recreation use only and may be used in future catalogs, website, brochures, pamphlets and/or flyers.

I acknowledge that I will be solely responsible for the furnishing of all safeguards and appropriate equipment for protection against injury.

I have read this document and understand and agree to its terms and conditions.

Participant/Parent/Legal Guardian Signature

Date

DID YOU INCLUDE THE FOLLOWING?

Separate Checks _____ Proof of Residency _____ Self-Addressed Stamped Envelope _____ Complete Form _____

Office Use Only